



San Andrea School

Coordinator for Wellbeing and Pastoral Care in the Primary School (Early & Middle Years)

The Coordinator in the Primary School (Early and Middle Years) for Wellbeing and Pastoral Care will play a crucial role in supporting the Head of Sector in the wellbeing and pastoral care of the primary school students. The focus of this role is to ensure the highest standards of student wellbeing and pastoral care.

Key Responsibilities:

- Lead the development and implementation of the sector's wellbeing and pastoral care programmes to promote the students' wellbeing, resilience, and positive mental health.
- Monitor and evaluate the effectiveness of such programmes, making adjustments as necessary.
- Coordinate with teachers, parents and external agencies to support students' emotional and social needs.
- Engage with the wider community, including parents and guardians to build partnerships that support the students' wellbeing and development.
- Organise and lead, events and workshops for parents and guardians, on topics related to the students' wellbeing and pastoral care.
- Participate in professional development opportunities and stay updated with the latest research related to the students' wellbeing and pastoral care.
- Lead the sector's anti-bullying efforts.
- Coordinate Wellbeing Talks for the various year groups.
- Lead meetings with parents regarding students' wellbeing.
- Oversee any research related with the students' wellbeing.
- Coordinate Guidance, and Counselling/therapy.
- Perform such other duties as may be determined by the Director for Education and the Head of Sector.

Qualifications and Experience:

- Permanent Teaching Warrant.
- Proficiency in the Maltese and English languages.
- At least 5 years of teaching experience in a licensed educational institution, preferably in a Primary School.
- Strong background in pastoral care and student wellbeing roles, such as counselling, guidance teacher and related roles.
- Excellent interpersonal, communication and leadership skills.

- Ability to build positive relationships with students, staff, parents, and the wider community.
- A degree in Psychology, Counselling or PSCD, or other relevant degrees will be considered an asset.

If you meet these qualifications and are passionate about fostering Student Wellbeing, we would love to hear from you.

Application Process:

Interested candidates are invited to submit their curriculum vitae together with a cover letter detailing their qualifications and relevant experience to vacancies@sanandrea.edu.mt by Sunday 15th December, 2024. Please indicate “Coordinator for Wellbeing & Pastoral Care in the Primary” in the subject line of your application email.
